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|---|---|------------------|--|-------------------------------|----------------|----------------|
| 2.1 Conducting mainstreaming trade workshops | Quarterly and ad hoc NSC/TPAC meetings (Note: sitting allowances are not payable) | 3 per year | Meeting costs-Venue, materials, refreshments | \$2000 per meeting | 75700 | 6,000 |
| Sub-total Outcome 2 | | | | | | 6,000 |
| Outcome 3: Coordinated Aid for Trade delivery by donors and implementing agencies to implement the trade policy framework and DTIS Action Matrix | | | | | | |
| Description of activity | | Frequency | Inputs | Unit costs USD | Account | |
| 3.1 Donor consultations and communication | Scheduled round table meetings with donors | 1 per year | Meeting costs-Venue, materials, refreshments | 1,500 per meeting | 75700 | 1,500 |
| 3.2 Participation of Kiribati in national and regional fora | Attend Regional Aid for Trade Meetings | Once | Air Ticket, DSA, TT | 3,000 * 4 persons | 71800 | 12,000 |
| 3.4 Promote joint AIT initiatives | Conduct national AIT meetings | 3 times a year | Meeting costs - venue, refreshments, materials | 500 * 3 national AIT Meetings | 75700 | 1,500 |
| Sub-total Outcome 3 | | | | | | 15,000 |
| Outcome 4: Kiribati secures sufficient resources in support of the trade policy framework and DTIS Action Matrix | | | | | | |
| Description of activity | | Frequency | Inputs | Unit costs USD | Account | |
| 4.1 Mainstream AIT in national budgeting | Scheduled round table meetings with | 2 per year | Meeting costs-Venue, materials, refreshments | 2 * \$1000 per meeting | 75700 | 2,000 |
| 4.2 Draft and submit Tier 2 AIT project proposals | | once | fees consultants; meetings, etc | variable | 71200 | 70,000 |
| Sub-total Outcome 4 | | | | | | 72,000 |
| Miscellaneous | | | | | 74550 | 5,000 |
| UNDP management fees (GMS) | | | | | 75200 | 14,848 |
| TOTAL BUDGET YEAR 3 | | | | | | 205,448 |

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Government of Kiribati

MINISTRY OF COMMERCE, INDUSTRY AND COOPERATIVES

P.O. Box 510, Betio, Tarawa, Republic of Kiribati

Tel: (686) 26157/26158; Fax: (686) 26233; Email: enquiry@mcic.gov.ki

File Ref: CIC: 24/34

Date: 13th May 2014

Minutes of Tier 1 Appraisal Committee (TAC) meeting for EIF Tier 1 Project Proposal

Stakeholders Present

| Full Name | Job Title | Divisions/Organizations |
|--------------------------------|--------------------------------|---|
| Manikaoti Timson (Chairman) | Secretary | Ministry of Commerce, Industry & Cooperatives |
| Momoe Kaam | Ag. Director | Business Promotion Centre |
| Chad Morris | Business Advisor | Kiribati Chamber of Commerce & Industry |
| Samson Odhiambo | Trade Policy Advisor | Trade Promotion Division |
| Tuiai Tabai | UNDP Program Analyst | UNDP Kiribati |
| Tiroa Roneti | Director | Business Regulatory Centre |
| Roreti Eritai | Senior Trade Promotion Officer | Trade Promotion Division |
| Mwarictoa Tembwa (Secretarial) | Industry Promotion Officer | Industry Promotion Division |

1. Opening Remarks by Ag. Director of BPC

The meeting commenced at 10 am with a warmth welcome and a brief introduction of the agenda. The meeting marked the successful completion of EIF tier 1 project proposal to access EIF tier 1 project fund and to enable the Government of Kiribati to have better accessible to aid for trade. The participation of various stakeholders emphasized the full ownership of the EIF project by the Government of Kiribati and the strong support to the Ministry of Commerce, Industry & Cooperatives to act as a champion on trade related issues. He extended an apology from the Secretary, (EIF Focal Point) that he will come late to join the meeting as he had another urgent meeting to attend.

2. Presentation by Ag. Director, BPC on the EIF tier 1 project proposal

Ag. Director of BPC presented on a brief background of the EIF tier 1 project proposal to enlighten stakeholders about the Project title, Main Implementing Entity, National Implementing Entity, Project Duration, Project Costs and the brief introduction on the project activities, project outputs and budget under EIF tier 1 project proposal. During the presentation there were few valuable comments and suggestion from stakeholders on the project activities and the budget. The comments and suggestions from stakeholders during the presentation are clearly highlighted as follows:

| Stakeholders | Comments/Suggestion /Question | Response from Responsible Office |
|---|---|--|
| Chad Morris from Kiribati Chamber of Commerce & Industry (KCCI) | What is the role of the International Trade Advisor (ITA) Under the EIF tier 1 project? | Ag. Director, BPC, mentioned that The role of ITA under EIF tier 1 Project was clearly identified in The Terms of Reference in the EIF tier 1 project proposal |
| Chad Morris (KCCI) | Suggestion to engage MCIC staff in the Implementation of project activities as part of | Ag. Director, BPC stated that relevant |

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| | Capacity building of MCIC staff | staff from different divisions will be identified to engage in the implementation of the project activities. The meeting agreed that this suggestion will be looked at as to the nature of the job in order to retain the skills by officers of the Ministry and to avoid work overloaded and effectiveness in carrying out the job. Relevant staff of MCIC and other line ministries are the targeted beneficiaries of EIF Capacity building and Training Plan. |
| Samson Odhiambo (Trade Policy Advisor) | Suggested the need to identify the sequence of activities for effective coherence during the project implementation. Emphasised on the need to develop the trade policy framework to justify the possible areas of direct project interventions. | The meeting agreed to consider the proposal and for the TPA to start working on the sequencing of activities so that it can be easily followed and implemented once the EIF project is started. |
| Chad Morris (Business Advisor, KCCI) | Want to clarify the need for assisting and strengthening collaboration and dialogue between Government Ministries and Development partners. | It was noted that there was a poor coordination and communication between government ministries. Dialogue and collaboration is not that effective yet so there is a need to establish a mechanism to promote and improve collaboration and dialogue between government ministries with stakeholders and development partners. |
| Chad Morris (Business Advisor, KCCI) | Need clarification on the Support grant to KCCI under Budget Code 72600 as the activities Are not clearly identified. | Secretary, (EIF Focal Point) pointed out that KCCI will be tasked to identify those activities to be implemented and to request funding from the EIF project to undertake those activities. This will be agreed between MCIC and KCCI. |
| Samson Odhiambo (Trade Policy Advisor) | Suggestion on the need to create internship Program for fresh graduates in the field of business, development Studies and law. Such programme would assist in developing a pool of trade and business Professionals in the country. | It is well noted by the Secretary, EIF Focal Point and it will be considered. |
| Samson Odhiambo (Trade Policy Advisor) | Suggestion on the need to balance the interest of all stakeholders in terms of grant support. For instance, there is need to provide direct grant support to strengthen the voice of the civil society organisations on Economic issues. There was concern that giving a direct grant support to Private sector Organisation would only develop business interest without considering the consumers interest into account. | This is noted as it is vital to strike the balance in supporting Private businesses (KCCI) and NGOs. (AMAK Women Federation Kiribati). |

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3. Closing Remarks by EIF Focal Point/Secretary MCIC

The EIF Focal Point expressed a gratitude to stakeholders for their valuable contribution to EIF tier 1 project proposal as it had implied the strong commitment of stakeholders to support the implementation of EIF tier 1 project activities. The EIF tier 1 project proposal was officially recognized by the Ministry of Commerce, Industry & Cooperatives, EIF Stakeholders in Kiribati and the Government of Kiribati and it was ready to be submitted to EIF Executive Board for approval.



Signature: 
Full Name: Manikaoti Timeon
JOB Title: Secretary/EIF Focal Point
Ministry of Commerce, Industry & Cooperatives

Signature: 
Full Name: Tuiesi Tabai
JOB Title: UNDP Program Analyst
Kiribati



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